

**Kelso Public Library Advisory Board Meeting
April 10th, 2024**

Meeting Minutes

Attending: Joseph Govednik, James Newkirk, Angela Heinlen, Amber Dillman, Maryanne Hirning, Kimberly Lefebvre, Erik Moser.

- I. Call to Order: Erik Moser called the meeting to order at 4:30pm.
- II. Review & Approval of prior Meeting Minutes: Joseph motioned to approve, Kim Lefebvre 2nd. Motion carries unanimously.
- III. Director's Report- Erik handed out Directors Report and reviewed highlights. See Directors Report.
- IV. New Business
 - a. Tour of New Library Furniture- Erik pointed out new furniture around the library and offered a walking tour after the meeting.
 - b. Electing Board Officers:
 - I. Motion for Amber Dillman to serve as KPLAB President by Kim Lefebvre, 2nd by Maryanne. Motion carries unanimously.
 - II. Motion for James Newkirk to serve as Vice President by Joseph, 2nd by Maryanne. Motion carries unanimously.
 - III. Motion for Joseph Govednik to serve as Secretary by Angela, 2nd by Kim. Motion carries unanimously.
 - c. Amber inquired about job descriptions and duties for Board Officers. Erik added that although the City of Kelso has a mandate for the KPLAB, it does not get onto details of duties. Amber and Erik will work together to formalize duties and job descriptions, and develop bylaws with help from the Board.
- V. Old Business-None
- VI. Good of the Order-None
- VII. Adjournment: 4:56pm

Next Meeting: July 10, 4:30pm at Kelso Public Library

Respectfully submitted,

Joseph Govednik
KPLAB Secretary
4/11/2024