

Pastor Dave Grauer, Gloria Dei Lutheran Church, gave the invocation. Mayor David Futcher led the flag salute. The Regular Meeting of the Kelso City Council was called to order by Mayor David Futcher. Councilmembers in attendance were: Futcher, Lefebvre, Archer, Myers, McDaniel, Schimmel, and Roberson.

**Minutes:** Upon motion by Councilmember Myers, seconded by Councilmember Archer, 'Approve the Minutes of the 11/06/12 Regular Meeting,' motion carried, all voting yes.

**CONSENT AGENDA:**

1. **Closeout, Donation Pump Replacement – PumpTech, Inc**
2. **Closeout, Citywide Catch Basin Cleaning – P.R. Worth, Inc**
3. **Closeout, Airport Runway Asphalt Repair – Lakeside Industries, Inc**
4. **Closeout, Paxton Road Reservoir Construction – Ward-Henshaw Construction Co., Inc.**
5. **Auditing of Accounts: \$2,035,711.40**

Upon motion by Councilmember Lefebvre, seconded by Councilmember Myers, 'Approve the Consent Agenda and the Auditing of Accounts in the amount of \$ 2,035,711.40,' motion carried, all voting yes.

**CITIZEN BUSINESS:**

**Norma Osborn**, 1313 Riverside Drive, spoke about how the City can charge her for stormwater management when her property is located on the outside of the dike. Public Works Director David Sypher commented that, in order to answer Ms. Osborn's question, he would need to know the exact location of her property. He asked Ms. Osborn to come see him at his office to discuss what can be done for her. He commented that the fee provides the maintenance of the street drainage system throughout the city not just where the rate payer resides.

**PROCLAMATION:**

Mayor Futcher read a proclamation declaring November 24, 2012, as "**Children's Justice and Advocacy Center**" in the City of Kelso. CJAC Executive Director Brett Kelso accepted the award. He invited everyone to join CJAC at their annual breakfast fundraiser. It will be held at the Cowlitz County Expo Center on November 24, 2012, from 8:30 a.m. to 11:00 a.m.

**COUNCIL BUSINESS:**

City Manager Steve Taylor commented that the first and second reading of the budget ordinance will take place at the next two regular scheduled City of Kelso Council

Meetings. The meetings will be held on the 1<sup>st</sup> and 3<sup>rd</sup> Tuesday in December. Staff will present Council with any changes in the budget that may occur between now and then.

**MOTION ITEMS:**

**Ordinance No. (1<sup>st</sup> Reading) – Amending the City Attorney Employment**

**Requirement:** The Deputy Clerk read the proposed ordinance by title only. Upon motion by Councilmember McDaniel, seconded by Councilmember Lefebvre, ‘Pass on 1<sup>st</sup> reading, ‘AN ORDINANCE OF THE CITY OF KELSO AMENDING KMC 2.12.010 REGARDING THE POSITION OF THE CITY ATTORNEY,’ motion carried, all voting yes.

**Ordinance No. (1<sup>st</sup> Reading) – Abolish Airport Advisory Board:** The Deputy Clerk read the proposed ordinance by title only. Upon motion by Councilmember Myers, seconded by Councilmember Roberson, ‘Pass on 1<sup>st</sup> reading, ‘AN ORDINANCE OF THE CITY OF KELSO REPEALING KMC 2.72 RELATED TO THE AIRPORT ADVISORY BOARD,’ motion carried, all voting yes.

**Ordinance No. (1<sup>st</sup> Reading) – Aircraft Petroleum Sales:** The Deputy Clerk read the proposed ordinance by title only. Upon motion by Councilmember Schimmel, seconded by Councilmember Lefebvre, ‘Pass on 1<sup>st</sup> reading, ‘AN ORDINANCE OF THE CITY OF KELSO REPEALING KMC 5.28 RELATED TO AIRCRAFT PETROLEUM SALES,’ motion carried, all voting yes.

**Ordinance No. 12-3778 – Enact & Establish the Kelso Transportation Benefit**

**District:** The Deputy Clerk read the proposed ordinance by title only. Upon motion by Councilmember Lefebvre, seconded by Councilmember Myers, ‘Adopt Ordinance No. 12-3778, ‘AN ORDINANCE OF THE CITY OF KELSO, WASHINGTON, AMENDING THE KELSO CITY CODE TO ENACT A NEW CHAPTER 3.65 KELSO TRANSPORTATION BENEFIT DISTRICT, ESTABLISHING A TRANSPORTATION BENEFIT DISTRICT, SPECIFYING THE BOUNDARIES FOR THE TRANSPORTATION BENEFIT DISTRICT, SPECIFYING THE MAINTENANCE AND PRESERVATION OF EXISTING TRANSPORTATION IMPROVEMENTS AND FIXING A TIME WHEN THE SAME SHALL BECOME EFFECTIVE.’ Mr. Sypher commented that the word ‘construction’ was added into the language of the ordinance since the first reading. This addition to the language will provide the City the opportunity to qualify for certain grants.

**Rick Von Rock**, 400 N 7<sup>th</sup> Avenue, spoke from the audience regarding clarification of the Kelso Transportation Benefit District boundaries. Mayor Fitcher commented that the boundaries must be within the city limits.

Councilmembers Roberson, McDaniel, Myers, Lefebvre, and Fitcher voted yes. Councilmembers Schimmel and Archer voted no. Motion passed 5 to 2.

**Ordinance No. 12-3779 – Setting 2013 Property Tax Levy Amount:** The Deputy Clerk read the proposed ordinance by title only. Upon motion by Councilmember Roberson, seconded by Councilmember Myers, ‘Adopt Ordinance No. 12-3779, ‘AN ORDINANCE OF THE CITY OF KELSO FIXING THE ESTIMATED AMOUNT TO BE RAISED BY AD VALOREM TAXES AT \$1, 368,390 FOR THE 2013 BUDGET OF THE CITY,’ motion carried, all voting yes.

**Ordinance No. 12-3780 – Utility Tax Increase:** The Deputy Clerk read the proposed ordinance by title only. Upon motion by Councilmember Schimmel, seconded by Councilmember Myers, ‘Adopt Ordinance No. 12-3780, ‘AN ORDINANCE OF THE CITY OF KELSO AMENDING KMC 5.05.120 TO INCREASE UTILITY BUSINESS TAX RATES FROM EIGHTEEN PERCENT TO TWENTY PERCENT FOR WATER PROVIDERS,’ motion carried, all voting yes.

**Resolution No. 12-1072 – Authorizing Establishment of Employee HRA/VEBA:** The Deputy Clerk read the proposed resolution by title only. Upon motion by Councilmember McDaniel, seconded by Councilmember Lefebvre, ‘Pass Resolution No. 12-1072, ‘A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF KELSO AUTHORIZING THE ESTABLISHMENT OF A HEALTH REIMBURSEMENT ARRANGEMENT/VOLUNTARY EMPLOYEES’ BENEFICIARY ASSOCIATION (“HRA VEBA”) PLAN.’ Mayor Fatcher commented that this will allow the City to provide a new option that offers a savings in health care costs to the employees and the City. Councilmember Archer asked if this covers the police officers. Mr. Taylor commented that the City and the Kelso Police Association are currently negotiating collective bargaining agreements so this is not an option for them at this time. Motion carried, all voting yes.

**MANAGER’S REPORT:**

**Steve Taylor:** 1) The ‘Tree Lighting Festival’ Christmas tree was mounted on the clock tower at the train station. 2) A Public Records Act and Public Meetings Act training course will be provided by WCIA. Elected officials and planning commission members from the local jurisdictions are invited. It will be a 3 hour session. The time frame is targeted for March or April. Council gave Mr. Taylor direction to schedule the training session.

**STAFF REPORTS:**

**David Sypher:** 1) J.H. Kelly and King’s Crane Service were the businesses that donated their equipment and time to mount the tree on the clock tower. 2) He reported that the catch basins worked very well during the recent rainfall event. 3) The Airport Board transition is on schedule.

**Nancy Malone:** No report.

**Cindy Donaldson:** 1) Reported that the Tree Lighting Festival Committee is ready for the event. It will be held on November 30<sup>th</sup>. It begins at 5:00 p.m. The lighting of the tree will be done by Mayor Fitcher at 6:00 p.m. and Santa will arrive at 6:10 p.m. 2) The Library's Annual Family Christmas Party will be November 27<sup>th</sup> at 6:00 p.m. and the Library's Preschool Christmas Party will be November 29<sup>th</sup> at 10:00 a.m.

**Chief Andrew Hamilton:** 1) Reported that the police officers are keeping busy with weather related issues and calls for service. 2) Police officers are gearing up for 'Black Friday' and will be assisting in the 'Tree Lighting Festival.' 3) The 'Shop with a Cop' event will be held on December 8<sup>th</sup>. It is coordinated by Officer Bebe McFall. The KPD is taking donations for this event.

**Brian Butterfield:** Presented the monthly financial statements for October.

**COUNCIL REPORTS:**

**Dan Myers:** Reported that the budget is the focus for the Lower Columbia CAP and the Cowlitz Wahkiakum Council of Governments meetings that he attends. CWCOG is in the process of searching for a new Executive Director since Steve Harvey announced his retirement effective in March 2013.

**Gary Archer:** 1) Reported that the parks have been experiencing a lot of vandalism recently. 2) The spray park has been updated with a new spraying system. 3) The Senior Center was recently painted. This was done by volunteers and donations.

**Kim Lefebvre:** No report.

**Todd McDaniel:** No report.

**Gary Schimmel:** No report.

**Rick Roberson:** Reported that there will be a stringing of Christmas lights at the Kelso Commons Park located on South Pacific Ave and Oak Street this Saturday.

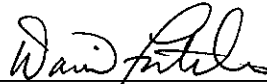
**David Fitcher:** Commented that even though the City of Kelso contributes money to the Airport, we are compensated for the services that our finance department provides. After January 1, 2013, the new Board will relieve our Public Works Director of all the time he would have normally put into the Airport.

**EXECUTIVE SESSION:**

The Council convened into Executive Session at 7:30 p.m. to discuss labor negotiations. The Executive session is expected to last approximately 10 minutes. The attorney was not present and no action will be taken.

The Council reconvened into Regular Session at 7:43 p.m.

There being no further business, Mayor Fletcher adjourned the meeting at 7:43 p.m.



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MAYOR



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CITY CLERK