

Mayor Fatcher presented **Chaplain Steve White** with a plaque on behalf of the City of Kelso in recognition of the 10 years of service to the Kelso Police Department. Chaplain White will be retiring this year and said he appreciated the opportunity to serve the City of Kelso. He is handing the privilege of scheduling pastors to do the invocation at the council meetings to Jerry Dahlke of the Northgate Church.

Chaplain Steve White, Cowlitz Chaplaincy, gave the invocation. Mayor David Fatcher led the flag salute. The Regular Meeting of the Kelso City Council was called to order by Mayor David Fatcher. Councilmembers in attendance were: Fatcher, Myers, Lefebvre, McDaniel, Schimmel, Archer, and Roberson.

Minutes: Upon motion by Councilmember Myers, seconded by Councilmember Lefebvre, 'Approve the Minutes of the 2/07/12 Regular Meeting,' motion carried, all voting yes.

PUBLIC HEARING – CDBG GRANT APPLICATION:

Mayor Fatcher opened the Public Hearing at 7:04 p.m. Public Works Director David Sypher spoke of how the CDBG funds are needed to complete the design and construction for Phase V of the North Kelso Sewer Replacement Project. There being no comments from the public, Mayor Fatcher closed the Public Hearing at 7:05 p.m.

PRESENTATION: Public Works Annual Report: Public Works Director David Sypher gave a power point presentation of the Public Works 2011 Annual Report. Mr. Sypher said the Public Works Department wants to give a high-quality of service to the public. He discussed the challenges and the achievements of the Public Works Department. He thanked his staff for doing the best they can with the work load they have and the limited amount of people to get the job done.

CONSENT AGENDA:

1. **Authorization:** City Manager signature for 1408 Home Court, Kelso, NSP purchase.
2. **Authorization:** City Manager signature for 2012 budgeted KPD vehicle purchase.
3. **Liquor License Application:** Safeway #2637, 411 Three Rivers Drive.
4. **Liquor License Renewals:** a) Family Daily Store, 1012 North Pacific; b) Sunrise Market, 1215 S. 6th Avenue; c) Chuck E. Cheese's, 351 Three Rivers Drive.
5. **Auditing of Accounts:**

January, 2012	\$ 886,260.27
February, 2012	\$1,375,901.22

Mayor Futch asked if any items should be removed for separate consideration. Councilmember Myers requested to remove **Item No. 2 (Authorization for KPD vehicle purchase)**. Councilmember Archer requested to remove **Item No. 1 (Authorization for 1408 Home Ct., NSP purchase)** and **Item No. 3 (Liquor License Application)** from the Consent Agenda to be discussed separately.

Upon motion by Councilmember Roberson, seconded by Councilmember Myers, 'Approve the Consent Agenda and the Auditing of Accounts in the amount of \$886,260.27 for January and \$1,375,901.22 for February with the removal of Items No. 1, 2, and 3,' motion carried, all voting yes.

CITIZEN BUSINESS:

Edward L Surber, 1003 North 20th Ave., spoke from the audience about curbside recycling. He is concerned about how it can be a hardship for senior citizens to transport their recycling. He spoke of how muddy the eastside recycling station can get when it rains. He said it is difficult to maneuver around the drop off site when other people are using it at the same time. Mayor Futch explained that we have looked into curbside recyclables in the past. It would cost an additional \$120,000 that would have to be divided up and paid by the rate payers. There are other recycling stations that are paved. The damage to the roads from the trucks that would be used to pick up the curbside recycling would add to the cost of our street maintenance. Lengthy discussion followed.

COUNCIL BUSINESS:

Continuation of the Consent Agenda (Items that were previously removed):

Item No. 1 (Authorization - City Manager signature for the NSP purchase of 1408 Home Court):

Upon motion by Councilmember McDaniel, seconded by Councilmember Myers, 'Approve the Authorization of the City Manager signature for the NSP purchase of 1408 Home Court.' Councilmember Archer commented that he felt that the City of Kelso should have a real estate agent representing the selling and buying portions of city property. City Manager Denny Richards explained that we always try to save on costs and for this purchase, a real estate agent's service is not needed. It is just a matter of signing the papers and getting them to the title company. Motion carried, all voting yes.

Item No. 2 (Authorization - City Manager signature for 2012 budgeted KPD vehicle purchase):

Upon motion by Councilmember Roberson, seconded by Councilmember McDaniel, 'Approve the Authorization of the City Manager's signature for the 2012 budgeted KPD vehicle purchase.' Councilmember Myers commented that he recently delivered police

vehicles to Bonny Lake. The Bonny Lake Public Works Supervisor told him how glad they were about getting the Ford Crown Victoria vehicles. He was told that in three years, Bonny Lake spent \$18,000 in maintenance on one Dodge Charger. He said this point should be considered when setting the budget on vehicle maintenance for the next year. Motion carried, all voting yes.

Item No. 3 (Liquor License Application – Safeway #2637, 411 Three Rivers Drive):

Upon motion by Councilmember Roberson, seconded by Councilmember Lefebvre, 'Approve the Liquor License Application for Safeway #2637, 411 Three Rivers Drive.' Councilmember Archer asked if the purpose of this added privilege is to cover the sale of hard liquor due to the new law that takes effect in June 2012. Finance Director Brian Butterfield said he does not know what the rules will be for the stores that qualify for the sale of hard liquor but he heard that the new law has been challenged. It is now in limbo. Mr. Butterfield said that there was a law that was recently passed where stores can offer samples of beer and wine on location. Mayor Futch stated that this is an application for an added privilege which shows that the sale of spirits is included. Motion carried, all voting yes.

MOTION ITEMS:

Resolution No. 12-1058 – CDBG Grant Application: The Deputy Clerk read the proposed resolution by title only. Upon motion by Councilmember Myers, seconded by Councilmember Schimmel, 'Pass Resolution No. 12-1058, 'A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF KELSO AUTHORIZING APPLICATION TO THE STATE OF WASHINGTON FOR CDBG FUNDS,' motion carried, all voting yes.

Ordinance (1st Reading) – Amend KMC 6.04.260 regarding Declaration of Dangerous Dogs: The Deputy Clerk read the proposed ordinance by title only. Upon motion by Councilmember Roberson, seconded by Councilmember Myers, 'Pass on 1st Reading, 'AN ORDINANCE OF THE CITY OF KELSO AMENDING KMC 6.04.260 TO AMEND THE PROCEDURES FOR DECLARING DOGS POTENTIALLY DANGEROUS OR DANGEROUS AND THE PROCEDURES FOR APPEAL THEREFROM, REQUIRING MICROCHIPS FOR IDENTIFICATION, PROVIDING FOR SEVERABILITY, AND ESTABLISHING AN EFFECTIVE DATE.' Mayor Futch commented that this amendment is to keep us in compliance with what was found in some recent case laws. Motion carried, all voting yes.

Ordinance (1st Reading) – Commercial Engineering Design Fee Update/Revision: The Deputy Clerk read the proposed ordinance by title only. Upon motion by Councilmember Schimmel, seconded by Councilmember Lefebvre, 'Pass on 1st Reading,

'AN ORDINANCE OF THE CITY OF KELSO REPEALING ORDINANCE NO. 09-3702 AND AMENDING ORDINANCE NO. 08-3674 TO INCLUDE STREET/ALLEY VACATION AND DEFINE EXEMPTIONS AS PART OF THE COMMERCIAL DEVELOPMENT REVIEW PROCESS AND PROCEDURE, AND ENGINEERING DESIGN REVIEW FEES SCHEDULE,' motion carried, all voting yes.

MANAGER'S REPORT:

Dennis Richards: 1) I was speaking with the manager at the liquor store in Longview and he said he is not ordering any more liquor because he anticipates the store will close in June. 2) I want to thank Chaplain Steve White for his contribution to the City of Kelso. We have used him on personal issues that were not just law enforcement related. I am glad he will get to enjoy his retirement. He has been a real asset to this community. 3) Secretary of State Sam Reed visited our library this morning, he seemed quite impressed. 4) Jack in the Box and Starbucks are moving along quickly. The plumbing inspection was done today. 5) I went inside the old Splits building. They have taken down all of the internal walls and the place is huge. 6) Executive Assistant Shelly Timm is working very hard on a new wellness event. It will be a twelve week program and it will be starting up at the end of March. We do save a lot of money in insurance costs when we have a wellness program.

STAFF REPORTS:

Janean Parker: 1) The Airport Governance Agreement has been passed by all four jurisdictions. The Port of Longview is making some small amendments. We should have final approval by all of the legislative bodies by the end of the week. The agreement is being routed for signatures at this time. The next step is to appoint a person from Kelso to represent the City of Kelso on the Airport Board. Once all of the jurisdictions have appointed their representative, we can go about arranging the first meeting of the Airport Governance Board. 2) I have a small success to report: The judge signed a Motion of Order of Default for the Baranick Foreclosure. This is one of the NSP projects. It is the (Terry's Salvage) location at 1124 N Pacific Ave. Now we will begin the process for the sheriff sale to be able to acquire that property. Mayor Fatcher asked if we need to wait for all jurisdictions to sign the agreement before we appoint a representative. Ms. Parker said we do not have to wait. Longview has already appointed their representative. Discussion followed.

Upon motion by Councilmember Roberson, seconded by Councilmember Lefebvre, 'Appoint David Fatcher to the Airport Governance Board,' motion passed, all voting yes.

David Sypher: No Report.

Cindy Donaldson: 1) It was fun having the Secretary of State come visit us today. He called last week and he said he had heard wonderful things about our library. It was fun to celebrate a year full of successes. I want to thank all of those who joined us in our celebration. 2) We are still waiting on a launch date for the e-audio books. We are online with the Longview Library where there are a few glitches to be worked out. We are still hoping to have the e-audio books available by the end of the month. 3) The library is going to be a part of the Zombie Preparedness Training Event that the Eagle Scouts are doing at the mall this weekend. Come and join the fun.

Andrew Hamilton: 1) I want to remind everyone that the Citizen's Police Academy is filling up. Applications are available here in the Police Department. They are also available in the Sheriff's Office at the Hall of Justice and the Longview Police Department. 2) As I was coming in to the meeting tonight, our officers were working with the fire department on a house fire that is located on the hill above the high school. 3) Our officers are continuing to work diligently to get their work done. At this time, we have one officer out on sick leave.

Brian Butterfield: 1) I would like to introduce the council to our newest employee in the Finance Department, Sherri Booth. She started with us last December and she is here tonight to see what we did on the first and third Tuesday of every month. 2) In front of you is the January financial report. We are still making some adjustments. On page three of the report you will see that the revenue has exceeded expenditures by \$173,000 in the general fund. I suspect after adjustments that will come down about \$50,000. That will leave us with a fund balance of \$1.3 million at the end of 2011.

COUNCIL REPORTS:

Gary Archer: 1) I attended the last Park Board meeting. Mr. Rick Roberson gave a power point presentation on a landscaping project at the skate board park. He received a very positive response of support from the board. I would like him to do his presentation for the council in hopes to gain their support. 2) The Little League remodeling project is still in the works. 3) This season's baseball and softball tournaments should bring in a lot of business for the hotels and motels in the area. 4) No one seems to mind that the cell towers are in the park.

Dan Myers: 1) The "Centennial Celebration of the Train Depot" was last weekend. We had a representative from the Governor's office attend. He presented us with a letter signed by Governor Gregoire. It will be framed and placed in the office at the train depot. There must have been over 400 people that came to the celebration. 2) Council of Governments has selected OTAK to develop a quarter management plan for the Fire and Ice Scenic Loop project. This is an economic development and tourism project. The proposed loop would connect US Hwy 12 with State Route 14. COG was awarded \$199,400 in federal funds to make this study. The goal is to complete the plan by the end

of 2012. You may observe the scope of work and follow their progress on the COG website under Economic Development. 3) It was reported in the COG News Letter that the Cowlitz Lewis Economical Development District Board approved the 2011-2012 Comprehensive Economic Development Strategic Action Plan. They have selected a committee to develop an interlocal agreement for the district. Their plan is a 5year rewrite which will begin with the merging of transportation and economical plans to a single document. 4) In January, I was one of the people that were appointed to the new Executive Committee of the Council of Governments. The board has requested that the Executive Committee address and make recommendations on the reestablishment of the Regional Policy Advisory Committee on Transportation. If anyone has in any input regarding this committee, I would be glad to receive it.

Todd McDaniel: No report.

Rick Roberson: 1) KDRA is working on plans for the Iron Horse Festival on Labor Day weekend. They are also discussing the Spring Fling and the Christmas in the Park events. 2) There is a group of people working on designing street signage to direct people to the downtown area. 3) I would like to know if anyone would like to help me in making the placards with the list of Council Rules and Goals for our stations here in the chambers. Councilmembers Schimmel and Myers said that they would like to assist Mr. Roberson with his idea.

Kim Lefebvre: No report.

Gary Schimmel: 1) I just want to thank Chief Hamilton for the leadership he gives to his officers and captain. They do a great job and I appreciate their professionalism. I can say the same thing to Mr. Sypher for his leadership. There have been a lot of occasions I have had to deal with various Public Works staff. It has always been a pleasure. 2) I have been working with Ms. Donaldson and we have scheduled the first public forum. It will be at the Kelso Library on Saturday, March 24, 2012, at 1:00 p.m. There will be no agenda. We are there for those who want a one on one discussion with a councilmember. Ms Parker pointed out that if there are four or more councilmembers in attendance, the public forum would be considered a public meeting and would be required to be advertised as such. Councilmember Archer commented that he will be attending the forum.

Councilmember Archer spoke of how he had a lot of fun at Barnes Elementary School last week at their monthly book reading program. Councilmember Lefebvre added that Wallace Elementary School also participates in a book reading program.

David Futcher: 1) Even though the Public Works Department is operating with a short staff, they are doing as well as possible in keeping up with the potholes. 2) I was asked to write an article about Kelso for the Kelso Longview Chambers of Commerce Business Connection News Letter. We should try to submit an article every month to keep

everyone focused on what is going on in Kelso. 3) I purchased a few bins for recycling in my home and it is amazing how much recycling material we put in these bins. It seems to be equivalent to the amount of garbage we put in the blue city cans. I encourage everyone to participate in the recycling effort. It is a good program. 4) There is a meeting next Monday, February 27, 2012 at 9:30 a.m. with the Kelso Longview Chambers on where we are going with the visitor center relocation. Mr. Bill Marcum is the new director. He is going to be a neat addition at the Chamber of Commerce.

There being no further business, Mayor Fletcher adjourned the meeting at 8:26 p.m.



MAYOR



CITY CLERK