

Pastor Jeremy Hilton, from Faith Center, gave the invocation. Mayor Nancy Malone led the flag salute. Mayor Malone called the Regular Meeting of the Kelso City Council to order. Councilmembers in attendance were Keenan Harvey, Lisa Alexander, Nancy Malone, Jeffery McAllister, Richard McCaine, Mike Karnofski, and Kim Lefebvre.

**Minutes:** Upon motion by Councilmember Harvey, seconded by Councilmember Alexander, 'Approve the Minutes of the 10/19/21 Regular Meeting and the 10/26/21 Special Meeting.' Motion passed, all voting yes.

**PUBLIC HEARINGS:**

**Proposed Shoreline Master Program Amendments:** Contract Planner Keisha Owen, from the Council Wahkiakum Council of Governments, presented the changes to the Shoreline Master Program as outlined in the agenda packet. Mayor Malone opened the public hearing at 6:03 PM. There being no comment from the audience, Mayor Malone closed the public hearing at 6:04 PM.

**2021-2022 Mid-biennial Review for Fiscal Year 2022:** Finance Director/City Clerk Brian Butterfield provided an overview of the proposed changes to the 2022 Budget of the City. At 6:13 PM, Mayor Malone opened the public hearing. A brief discussion followed. There being no comments from the public, Mayor Malone closed the public hearing at 6:19 PM.

**CITIZENS BUSINESS:**

**Robin Schulthies,** from Kelso, spoke about the proposed property tax increase.

**Mike Fowler,** from Kelso, spoke about the budgeting for repairs on Haussler Road and West Vista Hill.

**CONSENT AGENDA:**

1. Kelso Rotary Lights in the Park Facility Use Agreement
2. Gordon Thomas Honeywell Governmental Affairs Services Agreement
3. After Hours Records Services Interlocal Agreement, Cowlitz County

Upon motion by Councilmember Lefebvre, seconded by Councilmember McCaine, 'Approve the Consent Agenda' motion carried, all voting yes.

**COUNCIL BUSINESS:** None

**MOTION ITEMS:**

**Ordinance No. (1<sup>st</sup> Reading) Setting the 2022 Property Tax Levy Amount:** The Deputy Clerk read the proposed ordinance by title only. Upon motion by Councilmember Lefebvre, seconded by Councilmember Karnofski, 'Pass on 1<sup>st</sup> reading, 'AN ORDINANCE OF THE CITY OF KELSO FIXING THE ESTIMATED AMOUNT TO BE RAISED BY AD VALOREM TAXES AT \$1,628,384 OR MAXIMUM ALLOWED BY LAW FOR THE 2022 BUDGET OF THE CITY.' After lengthy deliberation, the motion was amended to read as follows: ' Approve the Ordinance with an amendment to include banking the proposed property tax levy increase amount.' Councilmembers Alexander, Harvey, McCaine, Malone, Karnofski, and Lefebvre voted yes. Councilmember McAllister voted no. Motion passed, 6 to 1.

**Ordinance No. (1<sup>st</sup> Reading) Budget Revision No.1 Mid-Biennial Review for the 2022 fiscal Year:** The Deputy Clerk read the proposed ordinance by title only. Upon motion by Councilmember Harvey, seconded by Councilmember Lefebvre, 'Pass on 1<sup>st</sup> reading, 'AN ORDINANCE OF THE CITY OF KELSO RELATING TO PUBLIC EXPENDITURES AND DECLARING AN EMERGENCY UNDER THE PROVISIONS OF RCW 35A.34.150, FIXING THE AMOUNT OF MONEY REQUIRED TO MEET SUCH EMERGENCIES AND AUTHORIZING THE EXPENDITURE OF MONEY NOT PROVIDED FOR IN THE 2021-2022 BIENNIAL BUDGET OF THE CITY.' Motion passed, all voting yes.

**Ordinance No. 21-3967 -Vacating a Certain Portion of Right of Way:** The Deputy Clerk read the proposed ordinance by title only. Upon motion by Councilmember Lefebvre, seconded by Councilmember Harvey, 'Adopt Ordinance No. 21-3967, 'AN ORDINANCE OF THE CITY OF KELSO VACATING A PORTION OF UNDEVELOPED RIGHT OF WAY AT N 10th AVENUE ABUTTING EAST OF 1210 N 7TH AVENUE, PART OF GOVERNMENT LOT 4 (SE ¼ NW ¼) AND GOVERNMENT LOT 5 (NE ¼ NW ¼) SECTION 26, TWN 8 N, RNG 2W, WM.' Motion passed, all voting yes.

**Ordinance No. (1<sup>st</sup> Reading) Shoreline Master Program (SMP) Amendments:** The Deputy Clerk read the proposed ordinance by title only. Upon motion by Councilmember Harvey, seconded by Councilmember Alexander, 'Pass on 1<sup>st</sup> reading, 'AN ORDINANCE OF THE CITY OF KELSO, WASHINGTON AMENDING KELSO MUNICIPAL CODE CHAPTER 17.30 AND AMENDING THE SHORELINE MANAGEMENT PROGRAM (SMP) TO UPDATE PROVISIONS OF THE KELSO SMP, SMP APPENDIX C, SMP APPENDIX E AND ASSOCIATED SMP PERIODIC REVIEW CHECKLIST, AS DETERMINED BY PERIODIC UPDATE.' Motion passed, all voting yes.

### **MANAGER'S REPORT:**

**Andrew Hamilton:** 1) Reported on the Halloween Event at Tam O'Shanter Park. 2) Provided a COVID-19 statistic update. 3) Commented that, due to library staffing issues,

people interested in going to the library should first check the website for the current operating hours. He announced that a candidate had been selected for the Youth Services Librarian position. 4) Commented that there would be an executive session tonight.

**STAFF REPORTS:**

**Community Development Director/City Engineer Mike Kardas:** Provided an update on the West Main Realignment Project. Discussion followed.

**Public Works Superintendent Randy Johnson:** 1) Reported on current activities in all the divisions of the Public Works Department. 2) Commented that the stadium concession stand had been scheduled for repair.

**Chief of Police Darr Kirk:** 1) Reported on a recent chamber event he attended. 2) Provided a staffing update. 3) Provided an update on the new records position applications and the lateral applications. He commented there would be oral boards next week.

**COUNCIL REPORTS:**

**Keenan Harvey:** No report.

**Mike Karnofski:** 1) Reported on a recent Kelso Business and Community Association meeting. 2) Spoke about upcoming events sponsored by the Kelso American Legion Post. 3) Commented that the next Kelso Business and Community Association meeting is November 18, 2021.

**Kim Lefebvre:** No report.

**Jeffrey McAllister:** No report.

**Richard McCaine:** No report.

**Lisa Knight Alexander:** 1) Reported on the Halloween event and the cleanup at Tam O'Shanter Park. 2) Spoke about the upcoming Kelso Veteran's Day Parade.

**Nancy Malone:** Spoke about the upcoming Blue Star Memorial By-Way Marker Dedication on Veteran's Day.

**EXECUTIVE SESSION:**

At 6:55 PM, Mayor Malone announced that the Council would adjourn into executive session to discuss an employee evaluation. The session was estimated to last 1.5 hours and no action would be taken. The city attorney was not present.

At 7:58 PM, the council reconvened into regular session.

There being no further business, Mayor Malone adjourned the meeting at 7:58 PM.

  
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**MAYOR**

  
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**CITY CLERK**