

Pastor Marv Kasemeier, New Song Worship Center, gave the invocation. Mayor David Futcher led the flag salute. Mayor Futcher called the Regular Meeting of the Kelso City Council to order. Councilmembers in attendance were Larry Alexander, Kim Lefebvre, Rick Roberson, David Futcher, Todd McDaniel, Jim Hill, and Nancy Malone.

**Minutes:** Upon motion by Councilmember Malone, seconded by Councilmember Hill, 'Approve the Minutes of the 11/01/16 Regular Meeting,' motion carried, all voting yes.

**PROCLAMATION:**

Mayor Futcher read a proclamation declaring the week of November 14<sup>th</sup> – 18<sup>th</sup>, 2016, as "International Education Week" in the City of Kelso. ASSE International Student Exchange Program Western Regional Director Veryl Anderson and foreign exchange students from Romania, Serbia, and Germany each accepted a proclamation.

**CONSENT AGENDA:**

1. **Auditing of Accounts:** \$2,377,966.54

Upon motion by Councilmember Roberson, seconded by Councilmember Malone, 'Approve the Consent Agenda and the Auditing of Accounts in the amount of \$2,377,966.54,' motion carried, all voting yes.

**CITIZEN BUSINESS:** None

**COUNCIL BUSINESS:**

**Indigent Defense Legal Services Professional Services Agreement (PSA) Addendum**

**No.1:** Upon motion by Councilmember Roberson, seconded by Councilmember Lefebvre, 'Approve Addendum No. 1 to the PSA with Debra Burchett Law Firm.' Discussion followed. Motion passed, all voting yes.

**WALK-ON ITEMS:**

**Legal Services Professional Services Agreement (PSA):** Upon motion by Councilmember Roberson, seconded by Councilmember Hill, 'Approve the agreement with the Law Office of Janean Z. Parker,' motion passed, all voting yes.

**Kelso Police Association (KPA) Records Specialists 2017-2019 Collective Bargaining**

**Agreement (CBA):** Upon motion by Councilmember McDaniel, seconded by Councilmember Roberson, 'Approve the CBA with the KPA Records Specialists,' motion passed, all voting yes.

**MOTION ITEMS:****Ordinance No. (1<sup>st</sup> Reading) – Business & Occupations Utility Tax Amendment:**

The Deputy Clerk read the proposed ordinance by title only. Upon motion by Councilmember McDaniel, seconded by Councilmember Alexander, 'Pass on 1<sup>st</sup> reading, 'AN ORDINANCE OF THE CITY OF KELSO AMENDING KMC 5.05.120 TO INCREASE UTILITY BUSINESS TAX RATES FROM EIGHTEEN PERCENT TO TWENTY PERCENT FOR WATER SEWER AND GARBAGE PROVIDERS,' motion passed, all voting yes.

**Ordinance No. 16-3878 – Setting 2017 Property Tax Levy Amount:** The Deputy Clerk read the proposed ordinance by title only. Upon motion by Councilmember McDaniel, seconded by Councilmember Hill, Adopt Ordinance No. 16-3878, 'AN ORDINANCE OF THE CITY OF KELSO FIXING THE ESTIMATED AMOUNT TO BE RAISED BY AD VALOREM TAXES AT \$1,472,805, OR MAXIMUM ALLOWED BY LAW, FOR THE 2017 BUDGET OF THE CITY.' Councilmembers Alexander, Lefebvre, Roberson, Futch, McDaniel, and Hill voted yes. Councilmember Malone voted no. Motion passed, 6 to 1.

**Ordinance No. 16-3879 – Updating Water & Sewer Rates:** The Deputy Clerk read the proposed ordinance by title only. Upon motion by Councilmember McDaniel, seconded by Councilmember Hill, 'Adopt Ordinance No. 16-3879, 'AN ORDINANCE OF THE CITY OF KELSO REPEALING ORDINANCE NO. 15-3855 AND FIXING THE RATES TO BE CHARGED BY THE CITY OF KELSO RELATING TO THE WATER AND SEWER RATES.' Motion passed, all voting yes.

**Ordinance No. 16-3880 – Updating Solid Waste Rates:** The Deputy Clerk read the proposed ordinance by title only. Upon motion by Councilmember McDaniel, seconded by Councilmember Lefebvre, 'Adopt Ordinance No. 16-3880, 'AN ORDINANCE OF THE CITY OF KELSO AMENDING KMC 8.04.100 AND REPEALING ORDINANCE NO. 13-3810 AND FIXING THE RATES TO BE CHARGED BY THE CITY OF KELSO FOR FURNISHING GARBAGE SERVICES EFFECTIVE JANUARY 1, 2017.' Councilmembers Alexander, Lefebvre, Roberson, Futch, McDaniel, and Hill voted yes. Councilmember Malone voted no. Motion passed, 6 to 1.

**Ordinance No. 16-3881 – Updating Stormwater Drainage Rates:** The Deputy Clerk read the proposed ordinance by title only. Upon motion by Councilmember McDaniel, seconded by Councilmember Lefebvre, 'Adopt Ordinance No. 16-3881, 'AN ORDINANCE OF THE CITY OF KELSO REPEALING ORDINANCE NO. 15-3843 AND FIXING THE RATES TO BE CHARGED BY THE CITY OF KELSO RELATING TO THE STORMWATER MANAGEMENT UTILITY.' Councilmembers Lefebvre, Roberson, Futch, and McDaniel voted yes. Councilmembers Alexander, Hill, and Malone voted no. Motion passed, 4 to 3.

**PUBLIC HEARING:**

**2017-2018 Final Budget:** Mayor Fletcher opened the public hearing at 6:44 p.m. Finance Director Brian Butterfield provided an overview on the final 2017-2018 Budget.

There being no comments from the public, Mayor Fletcher closed the public hearing at 6:50 p.m.

**BUDGET WORKSHOP:**

The Council discussed various topics with the staff such as the Safe Routes to School funding application, additional staffing, and the replacement of police vehicles.

**Ordinance No. (1<sup>st</sup> Reading) – Adopt the 2017-2018 Budget:** The Deputy Clerk read the proposed ordinance by title only. Upon motion by Councilmember Hill, seconded by Councilmember McDaniel, ‘Pass on 1<sup>st</sup> reading, ‘AN ORDINANCE RELATING TO MUNICIPAL FINANCE AND ADOPTING A BUDGET FOR THE CITY OF KELSO FOR THE 2017/2018 FISCAL YEARS.’ Motion passed, all voting yes.

**STAFF REPORTS:**

**Attorney Janean Parker:** Reported that all of the city charter amendment measures on the ballot in the 2016 General Election passed. It was discussed that the Mayor would read aloud a proclamation to declare the certification of the election results at the next regular meeting.

**Community Development Director/City Engineer Mike Kardas:** Provided an update on the current and upcoming street, sewer and storm drain projects.

**Captain Darr Kirk:** Reported on the current staffing of police officers. 2) Announced that the Shop with a Cop event is December 10<sup>th</sup>, at 7:30 a.m. at the train depot.

**MANAGER’S REPORT:**

**Steve Taylor:** Announced that the Tree Lighting Festival event is Friday, December 2<sup>nd</sup>, from 6 p.m. to 8 p.m. at the train depot.

**COUNCIL REPORTS:**

**Nancy Malone:** No report.

**Jim Hill:** Thanked Larry Alexander for his work on the Halloween Event.

**Todd McDaniel:** No report.

Rick Roberson: No report.

Kim Lefebvre: No report.

Larry Alexander: Announced that the Association of Rapscaillon River Rats would be holding a toy and clothes drive for the Salvation Army Christmas Center and a food drive for the VFW Hall at 205 Oak Street on December 4<sup>th</sup>, from 10 p.m. to 4 p.m. He commented that a representative would be accepting cash donations for the Shop with a Cop Program.

David Futcher: No report.

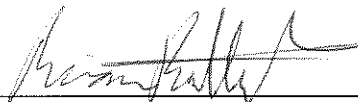
**EXECUTIVE SESSION:**

Mayor Futcher announced that the Council would convene into executive session to discuss the performance of a public employee. The executive session was expected to last approximately 2:00 hours and no action would be taken. He announced that there would be no further business after executive session and he adjourned the regular meeting at 7:09 p.m.

Councilmembers present were Alexander, Lefebvre, Roberson, Futcher, McDaniel, Hill, and Malone. Councilmember Alexander left the executive session at 9:40 p.m. The executive session adjourned at 10:00 p.m. The city attorney was not present.



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MAYOR



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CITY CLERK