

Mayor Karnofski called the Regular Meeting of the Kelso City Council to order. Mayor Mike Karnofski led the flag salute. Councilmembers in attendance were Keenan Harvey, Jim Hill, Lisa Alexander, Brian Wood, Mike Karnofski, and Kim Lefebvre.

OATH OF OFFICE:

City Clerk Brian Butterfield swore in the following individual to the Kelso City Council:

- Veryl Anderson, Council Position 7

Police Captain Rich Fletcher swore in the following officer to the Kelso Police Department:

- Justin Krebs

AGENDA APPROVAL Upon motion by Councilmember Wood, seconded by Councilmember Hill, 'Amend the agenda to move item 7.1 from Council Business to Action Item 8.3.' Motion passed, all voting yes. Upon motion by Councilmember Wood, seconded by Councilmember Harvey, 'Approve the agenda as amended.' Motion passed, all voting yes.

Minutes: Upon motion by Councilmember Lefebvre, seconded by Councilmember Alexander, 'Approve the Minutes of the November 21, 2023 Regular and Special Meetings.' Motion passed, all voting yes.

PRESENTATION:

Allen St. Corridor Transportation Study: Jon Pascal and Chris Cavallo from The Transpo Group provided an update regarding possible solutions to potential safety and mobility improvements to Allen Street. Discussion Followed.

CITIZENS BUSINESS: 1 Citizen from the audience spoke.

COUNCIL BUSINESS:

North Pacific Street Light Replacement Contract: Community Development Director/City Engineer Mike Kardas briefed the Council on the contract. Upon motion by Councilmember Harvey, seconded by Councilmember Hill, 'Approve the Contract with Northeast Electric for \$288,000' Motion passed, all voting yes.

Water Treatment Chemical Purchase Award Bids for 2024: Public Works Manager Devin Mackin briefed the Council on the contract. Upon motion by Councilmember Hill seconded by Councilmember Anderson, 'Approve the water treatment chemical purchase bid award for 2024 in the amount of \$91,940.' Motion passed, all voting yes.

ACTION ITEMS:

Ordinance No. (1st Reading) Budget Revision #1 Mid-Biennial Review for the 2024 Fiscal Year. The Deputy Clerk read the proposed ordinance by title only. **AN ORDINANCE OF THE CITY OF KELSO RELATING TO PUBLIC EXPENDITURES AND DECLARING AN EMERGENCY UNDER THE PROVISIONS OF RCW 35A.34.150, FIXING THE AMOUNT OF MONEY REQUIRED TO MEET SUCH EMERGENCIES AND AUTHORIZING THE EXPENDITURE OF MONEY NOT PROVIDED FOR IN THE 2023-2024 BIENNIAL BUDGET OF THE CITY.** Discussion followed. Upon motion by Councilmember Harvey seconded by Councilmember Alexander, 'Approve the ordinance on the first reading.' Motion passed, all voting yes.

Ordinance No. 23-4000 Amending the Salary Schedule for City Non-Represented Employees: The Deputy Clerk read the proposed ordinance by title only. **AN ORDINANCE OF THE CITY OF KELSO, WASHINGTON AMENDING THE SALARY SCHEDULE FOR CITY NON-REPRESENTED EMPLOYEES ADOPTED AS PART OF THE BUDGET BY ORDINANCE 22-3989 AND AS AMENDED BY ORIDNANCE 23-3998.** Upon motion by Councilmember Wood seconded by Councilmember Harvey, 'Authorize the ordinance on the 2nd reading.' Motion passed, all voting yes.

Resolution 23-1285 Amending the Employee Handbook to Reflect Changes to Section 4.3 and Appendix D: The Deputy Clerk read the proposed resolution by title only. **A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF KELSO AMENDING RESOLUTION NO. 23-1280 AND ADOPTING CHANGES TO THE SALARY CLASSIFICATION SYSTEM FOR NON-REPRESENTED EMPLOYEES, AND AMENDING THE PERSONNEL POLICY HANDBOOK APPLYING TO THE EMPLOYEES OF THE CITY AS INDICATED THEREIN.** Discussion followed. Upon motion by Councilmember Wood, seconded by Councilmember Anderson, 'Approve resolution 23-1285 amending the employee handbook.' Motion passed, all voting yes.

MANAGER'S REPORT:

Andrew Hamilton: Reported on various meetings and events he attended.

Finance Director/City Clerk Brian Butterfield: No report.

City Attorney Janean Parker: No report.

Community Development Director/City Engineer Mike Kardas: No report.

Public Works Manager Devin Mackin: No report.

Police Captain Rich Fletcher: No report.

COUNCIL REPORTS:

Brian Wood: No report.

Veryl Anderson: No report.

Jim Hill: No report.

Keenan Harvey: Reported on recent meetings he attended.

Lisa Knight Alexander: No report.

Kim Lefebvre: No report. Announced she will be absent from the 12/20/23 meeting.

Mike Karnofski: Reported on upcoming local events.


MAYOR


CITY CLERK